

**Executive Committee Meeting**  
**Southern Illinois Workforce Development Board**  
**MAN-TRA-CON Corporation, Marion, Illinois**  
**June 27, 2016 12:00 PM**

**MINUTES**

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**Attending in Person:** SIWDB 1<sup>st</sup> Vice Chair Angela Holmes, Deb Jackanicz, Cary Minnis,  
**Teleconferencing:** Rex Cusumano  
**Members Absent:** Mary Roe, Terance Henry  
**Others present:** Kathy Lively, Staff; Michelle Cerutti, Staff; Tammy Kirk, SIWDB Secretary

- I. Call to Order** – 1<sup>st</sup> Vice Chair Angela Holmes called the meeting to order at 12:01 pm. with a quorum present.
- II. Orders of the Day**
- a. Approval of Minutes 4/29/16**  
A motion was made to approve the minutes from the previous meeting by Mr. Minnis. The motion was seconded by Ms. Jackanicz. No questions regarding the motion were raised. The motion passed unanimously.
  - b. MOU Approval (Attachment B)** - Ms. Lively reviewed the MOU for the board as attached. A motion was made by Mr. Minnis to approve the MOU. The motion was seconded by Ms. Jackanicz. The motion passed the committee.
  - c. Regional Plan Approval** – Ms. Minnis made a motion to approve the Regional Plan. The motion was seconded by Ms. Holmes. The motion passed the committee.
  - d. Eligible Training Provider List Approval** - Ms. Lively presented the training provider list to the committee for approval. Mr. Minnis made the motion to approve training provider list as presented. Seconded by Ms. Holmes. The motion passed the committee.
  - e. Administrative Report** – Ms. Lively presented the Administrative Report as attached.
  - f. Membership Change Update** – Rosie Naumovski and Rick Litton have agreed to join the board.
  - g. Miscellaneous** – None.
- III. Matters from the Floor** – None.
- IV. Recognition of Guests** – None.
- V. Adjournment** – A motion was made by Ms. Holmes to adjourn the meeting as all business for the day had been completed. The motion was seconded by Mr. Minnis. The motion passed committee and the meeting was adjourned at 1:00 pm.

**Members of the Committee:**

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Mary Roe – Chair	Angela Holmes – 1 <sup>st</sup> Vice Chair	Rex Cusumano – 2 <sup>nd</sup> Vice Chair
Terance Henry – 3 <sup>rd</sup> Vice Chair	Debra Jackanicz – 4 <sup>th</sup> Vice Chair	Cary Minnis – Treasurer
Milton Maxwell – Parliamentarian	Kathy Lively - Staff	Tammy Kirk – SIWDB Secretary