

**Executive Committee Meeting**  
**Southern Illinois Workforce Development Board**  
**MAN-TRA-CON Corporation, Marion, Illinois**  
**October 24, 2019, 12:00pm**

**MINUTES**

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**Attending in Person:** SIWDB Chair Terance Henry, Rex Cusumano, Milton Maxwell, Cary Minnis, Mary Roe, Matt Donkin  
**Teleconferencing:** Rosie Naumovski  
**Members Absent:** None  
**Others present:** Kathy Lively, Staff; Tammy Kirk, SIWDB Secretary

**I. Call to Order** – Chair Terance Henry called the meeting to order at 12:06pm.

**II. Orders of the Day**

- a. **Approval of Minutes 9/16/19 (Attachment A)** - A motion was made by Mr. Minis to approve the minutes from 9/16/19. Seconded by Mr. Cusumano. Motion carried.
- b. **MOU Required Modifications** – Ms. Lively discussed the attached list of required modification to the MOU. Ms. Roe made a motion to approve the modifications, seconded by Mr. Donkin. Motion carried.
- c. **SIWDB November Meeting** – Mr. Cusumano made a motion to combine the November meeting with the Annual Meeting to be held on December 10. Seconded by Ms. Naumovski. Motion carried.
- d. **Annual Dinner** – The committee discussed various detail of the Annual Dinner meeting. The committee recommended changing and adding additional vegetables, charging guests \$25 to \$30, requesting additional wait staff, and providing a cash bar. The agenda will include a possible Economic Development award for Manufacturing Day, recognizing IPG (Shon) and Black Diamond (Bryant), and General Cable for 6 apprenticeships.
- e. **Miscellaneous**
  - The committee discussed the Carbondale MTC office, the cost of keeping it open and lack of use. The committee will make a recommendation to the full SIWDB to close the Carbondale office.
  - Peabody Coal permanent layoffs include 64 workers from LWIA 25.
  - 120 participated in the job fair at the re-entry center on 10/23.
  - Manufacturing Day in Jefferson Cty will be held 11/7.
  - Cary discussed the need for a manufacturing training center.

**III. Matters from the Floor** – None

**IV. Recognition of Guests** – None

**V. Adjournment** – A motion was made by Mr. Cusumano to adjourn the meeting as all business for the day had been completed. The motion was seconded by Ms. Roe. The motion passed and the meeting adjourned at 1:23p.m.

**Members of the Committee:**

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Terance Henry – Chair  
Mary Roe – 3<sup>rd</sup> Vice Chair  
Milton Maxwell – Parliamentarian

Rosie Naumovski – 1<sup>st</sup> Vice Chair  
Matt Donkin – 4<sup>th</sup> Vice Chair  
Kathy Lively - Staff

Rex Cusumano – 2<sup>nd</sup> Vice Chair  
Cary Minnis - Treasurer  
Tammy Kirk – SIWDB Secretary