

Executive Committee Meeting
Southern Illinois Workforce Development Board
MAN-TRA-CON Corporation, Marion, Illinois
September 16, 2019, 12:00pm

MINUTES

Attending in Person: SIWDB Chair Terance Henry, Rex Cusumano, Milton Maxwell, Cary Minnis, Mary Roe, Matt Donkin
Teleconferencing: None
Members Absent: Rosie Naumovski
Others present: Kathy Lively, Staff; Tammy Kirk, SIWDB Secretary

- I. **Call to Order** – Chair Terance Henry called the meeting to order at 12:04pm.
- II. **Orders of the Day**
- a. **Approval of Minutes 10/25/18 (Attachment A)** - A motion was made by Mr. Minis to approve the minutes from 10/25/18. Seconded by Ms. Roe. Motion carried.
 - b. **SIWDB WIOA Policy Manual** – Ms. Cerutti discussed the attached overview of the SIWDB Policy Manual. The Executive Committee would like the summary to be presented to the full board and the final completed manual be made available on the SIWDB website when complete. Mr. Cusumano made a motion to approve the manual as presented, seconded by Ms. Roe. Motion carried.
 - c. **Service Integration Assessment Results** – Ms. Lively provided the committee with the attached copy of the nearly complete Service Integration Self-Assessments Summary and explained the process to the committee.
 - d. **DCEO Monitoring Results** – Ms. Lively presented the committee with the attached monitoring results. Mr. Minnis made a motion to accept the results, seconded by Mr. Donkin. Motion carried.
 - e. **New Facility Plans** – The Committee viewed the floor plan and exterior drawing of the new GERPDC and MTC facility.
 - f. **Miscellaneous** – None
- III. **Matters from the Floor** – None
- IV. **Recognition of Guests** – Michelle Cerutti
- V. **Adjournment** – A motion was made by Mr. Cusumano to adjourn the meeting as all business for the day had been completed. The motion was seconded by Ms. Roe. The motion passed and the meeting adjourned at 12:55p.m.

Members of the Committee:

Terance Henry – Chair	Rosie Naumovski – 1 st Vice Chair	Rex Cusumano – 2 nd Vice Chair
Mary Roe – 3 rd Vice Chair	Matt Donkin – 4 th Vice Chair	Cary Minnis - Treasurer
Milton Maxwell – Parliamentarian	Kathy Lively - Staff	Tammy Kirk – SIWDB Secretary