

Southern Illinois Workforce Development Board
Thursday, September 21, 2017
Noon
Illinois workNet One-Stop Comprehensive Center

Minutes

- I. Call to Order** –Chair Mary Roe called the meeting to order at 12:02pm
Roll Call - below
- II. Chair’s Report** – none
One Stop Operator Report – OSO representative not present.
- III. Consent Agenda** – A motion was made by Mr. Alongi to approve the Consent Agenda as presented. Seconded by Mr. Ashmore. Motion carried. The Consent Agenda included:
- a. SIWDB Meeting Minutes (6/22/17)**
 - b. Treasurer’s Report**
 - c. Administrative Report**
- IV. New Business**
- a. Welcome New Members** – Chair Roe introduced new members Cheryl Benn representing Business and Economic Development, and Dr. Ron House representing Higher Education.
 - b. Election of Officers** – Nominating Committee Chair Brenda Malone presented the slate of officers as recommended by the Nominating Committee. The slate included:
 - Chair – Terance Henry
 - 1st Vice Chair – Rosie Naumovski
 - 2nd Vice Chair – Rex Cusumano
 - 3rd Vice Chair – Mary Roe
 - 4th Vice Chair – Matt DonkinChair Roe asked for nominations. With there being no additional nominations, Ms. Malone made a motion to elect the slate of officers as presented. Seconded by Mr. Minnis. Motion carried. The new slate of officers assume their positions on 10/1/2017.
 - c. One Stop Extended Service Hours** – The CLEOs approved a three month trial of extended hours based on the Board’s decision. The Board discussed the results to date of the One Stop Survey and the dismal responses expressing interest in extended hours. Mr. Ashmore made a motion to allow the SIWDB Marketing Committee to meet to discuss how to market extended hours one day per week beginning in the Spring. Seconded by Ms. Malone. Motion carried.
 - d. SIWDB/GERPDC Annual Dinner Discussion** – The SIWDB/GERPDC joint Annual Dinner and meetings will take place on December 12 at the Black Diamond Event Center. Ms. Roe and Ms. Naumovski volunteered to assist with planning the event. Special activities will include recognizing a business and a customer.

e. **One Stop Rebranding Discussion** – Now the American Job Center and needs to be rebranded as such. The SIWDB Marketing Committee will come together and work on a branding plan to present to the Board at the December meeting.

f. **Miscellaneous**

- An extensive discussion regarding the employability of returning citizens took place, prompting the creation of a SIWDB Returning Citizen Workgroup. Robert White volunteered to chair the workgroup.
- Chair Roe noted the change in the format of the Administrative Report highlighting activities by county. She encouraged members promote MTC, SIWDB and One-Stop activities within their county by reaching-out to officials in their county.
- Ms. Cerutti’s presentation of the Program Report prompted the need for a SIWDB Data Committee to define and refine the data used in the reporting, especially regarding education. Tyler Young, Matt Donkin and Robert White volunteered to serve on the committee.
- A cheat sheet of guidelines required to obtain various services from MTC will be created for use by SIWDB members.

V. **Old Business**

- a. **Open Meetings Act Certification** – Board members who need to submit OMA Certifications will be contacted via email in the near future.

VI. **Matters from the Floor** – Ms. Malone brought HB2525 Workers Compensation Bill to the attention of the Board and the concerns employers need to be aware of should the bill pass.

VII. **Recognition of Guests** – Stephanie Cima, MTC, coordinating the MSSC/apprenticeship grant. New SIWDB members Ron House and Cheryl Benn. MTC staff Theresa Smith and Jean Ondo.

VIII. **Adjournment** – A motion was made by Mr. Alongi to adjourn. Seconded by Mr. Cusumano. Motion carried. The meeting adjourned at 1:13pm

SIWDB Meeting Attendance
9/21/17

Roll Call ✓	First	Last	Officer		Designee	Notes
	Angela	Imhoff		✓	Brenda Evans	
✓	Brenda	Alexander				
✓	Brenda	Malone				
	Bruce	Morgenstern				
✓	Cary	Minnis	Treasurer			
✓	Christina	Hutcheson				
	Cyndi	Roberts				
C	David	Lowndes				
	Debra	Jackanicz	4 th Vice Chair			
✓	Dwayne	Coffey				
✓	Jason	Ashmore				
	Jason	Woolard				
	Joan	Jablonski-Baxter			Sharon Bowman	
✓	John	Alongi				
✓	John	Otey				
C	John	Rendleman				
✓	Jonathon	Hallberg				
✓	Mary	Roe	Chair			
✓	Matt	Donkin				
✓	Michelle	Cerutti		✓	Jean Ondo	
✓	Rex	Cusumano	2 nd Vice Chair			
✓	Rick	Litton				
✓	Robert	White				
	Rodney	Cabaness				
✓	Rosie	Naumovski	1 st Vice Chair			
✓	Terance	Henry	3 rd Vice Chair			
	Terry	Wilkerson				
	Wayne	Bigham				
C	William	Armstrong				
Advisory Members						
	Gail	West				
✓	Karl	Maple				
✓	Kathy	Lively				
✓	Kay	Fleming				
	Mary	Sullivan				
✓	Milton	Maxwell	Parliamentarian			
✓	Tyler	Young				
Staff						
✓	Tammy	Kirk	Secretary			
✓	Theresa	Smith				
✓	Stephanie	Cima				
	Debra	Keelin				

- ✓ Attended in-person
- C Attended via conference call