

**Southern Illinois Workforce Development Board**  
**Wednesday, July 20, 2016**  
**8:00am**  
**Illinois workNet One-Stop Comprehensive Center**

**Minutes**

**Attending in Person:** Alan Summers, Cary Minnis, Christina Hutcheson, David Lowndes, Deb Jackanicz, Dwayne Coffey, Jeri Peters, Joan Jablonski-Baxter, John Otey, Kathy Lively, Chair Mary Roe, Rex Cusumano, Rodney Cabaness, Terance Henry, Wayne Bigham, William Armstrong, Kay Fleming, Milton Maxwell

**Teleconferencing:** Matt Donkin, John Rendleman,

**Voting Members Absent:** Terry Wilkerson, Paul Prendergast, Marcia Abell, John Alongi, Angela Holmes, Bruce Morgenstern, Jonathon Hallberg,

**Others present:** Tammy Kirk (SIWDB Secretary), Michelle Cerutti (Man-Tra-Con)

- I. Call to Order** – Chair Mary Roe called the meeting to order at 8:02am with a quorum present.
- II. Chair’s Report** – *Welcome. The Regional Plan was submitted on June 30. Thanks to all of the partners and employers throughout the southernmost 19 counties for the months of meetings, gathering data and planning on the sectors our region needs. The plan can be found on the SIWDB website. It is over 140 pages but filled with charts and maps and graphics as well. The consultant from Maher and Maher called with her congratulations on an excellent plan that really describes southern Illinois and is a tool that can be utilized. The Memorandum of Understanding was submitted on July 15 – only signatures not submitted and the state is aware it is a state level issue- Department of Human Services both Vocational Rehabilitation and TANF, and Job Corps --- again thanks to our consultant Melanie Arthur and all the partners who participated in months of meetings and sometimes difficult discussions about budget for our board activities and the infrastructure of our One Stop. Congratulations on a well done effort and thank you.*

*Manufacturing Day/Week in October Mt. Vernon – we will be working with Jefferson County Development Corporation and hopefully our Employer and Economic Development Committee will help our entire workforce area celebrate the national week of manufacturing awareness.*

*Meeting in Mt. Vernon again in a high unemployment area – thanks to Rex Cusumano and Jon Hallberg for assisting in the outreach and for the heart of service to their community.*

*Our committees will be getting moving full steam ahead this month so please watch your emails and talk with Kathy about your desire to work in one of the many work groups that will be operating including: Work Keys, manufacturing awareness, and more.*

**III. Consent Agenda** – A motion was made by Mr. Bigham to approve the Consent Agenda as presented. Seconded by Mr. Rendleman. Motion carried. The Consent Agenda included:

- a. SIWDB Meeting Minutes 5/18/16**
- b. Treasurer’s Report**
- c. Ratify Executive Committee Decisions**
  - **Executive Comm Minutes 6/27/16**

**IV. New Business**

- a. Administrative Report** – Ms. Lively presented the Administrative Report, including the Program and Business Services Reports, as attached.
- b. WIOA Final Rules and Regs Released** – The WIOA Final Rules and Regs have been released – over 1500 pages. If anyone is interested in perusing, you may request a link.
- c. Open Meetings Act (OMA)** – Ms. Kirk presented the brief attached overview and stressed the need for all board members to complete the OMA training and submit their certificate of completion as soon as possible.
- d. Sector Partnerships** – Mr. Minnis discussed the need for sector partnerships and asked for committee volunteers to work on the project.
- e. Miscellaneous** – None

**V. Old Business** - The Regional and Local plans have been submitted as has the MOU. Both documents are available on the SIWDB website.

**VI. Matters from the Floor** – SIWDB member Terance Henry, IT director for the city of Marion, was honored as the Government Management Information Sciences, (GMIS) Member of the Month in June. GMIS is an international organization of public sector IT leaders.

**VII. Recognition of Guests** – None

**VIII. Adjournment** – There being no further business for the Board, Mr. Cusumano made a motion to adjourn the meeting with a second by Mr. Armstrong. There was a voice vote and the motion passed. Chair Mary Roe adjourned the meeting at 9:01am.